

Archer City Ambulance Service
P.O. Box 367
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Archer City, Texas 76351
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acambulance@cityofactx.org

Functional Job Description ECA

Qualifications

Successfully complete a department approved course with verification of skills proficiency and achievement of a passing score on a written certification exam. Be licensed by the Texas Department of State Health Services. Maintain CPR certification.

Employee must be at least 18 years of age with a high school diploma or GED. Ability to communicate verbally; via telephone and radio equipment; ability to lift, carry and balance up to 125 lbs (250 lbs with assistance); ability to interpret written, oral and diagnostic form instructions; ability to use good judgment and remain calm in high stress situations; ability to be unaffected by loud noises and flashing lights; ability to calculate weight and volume ratios and read small print, both under life threatening time constraints; ability to read English language manuals and road maps'; accurately discern street signs and address numbers; ability to interview patient, family members and bystanders; ability to document, in writing, all relevant information in a prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and hospital staff as to status of patient; good manual dexterity, with ability to perform all tasks related to highest quality patient care; ability to bend, stoop and crawl on uneven terrain; ability to withstand varied environmental conditions such as heat, cold and moisture; ability to work in low light and confined spaces.

Competency Areas

Must demonstrate competency handling emergencies utilizing all Basic Life Support equipment and skills in accordance with all behavioral objectives in the DOT/First Responder Training Course and the FEMA document entitled "Recognizing and Identifying Hazardous Materials". Additional and accurate protocols are described in the Archer City Ambulance Service protocol manual.

Description of Tasks

Receives call from dispatcher, responds verbally en route to emergency calls, reads maps, may drive ambulance to emergency sites, use most expeditious route and observes traffic ordinances and regulations.

Determines nature and extent of illness or injury; assists in lifting carrying and transporting patient to the ambulance and on to a medical facility; avoids mishandling patients and undue haste; provide additional emergency care following established protocols or medical direction if required; reports nature of illness or injury to receiving medical facility; assists in removing patient from the ambulance and into the emergency facility; reports verbally and in writing observations and care of patient at the scene and en route to the facility.

Replaces supplies; checks all equipment for future readiness; maintains ambulance in operable condition; ensures cleanliness and orderliness of equipment and supplies; decontaminates vehicle interior; maintains familiarity with all specialized equipment. Additional tasks may be assigned.

Chapter 773 of the Health and Safety Code, Section 773.050(b)(2), mandates the Board of Health to establish minimum standards for rules of EMS personnel certification and performance.

Print Name

Signature

Date